

**UTERN Environment Working Group Meeting Minutes**  
**January 15<sup>th</sup> 2015**

**1. Present:**

Michelle Newson (UTERN Internal Executive Liaison), Victoria (UTERN Environment Month Coordinator), Andrew (Bikechain), Kelly (EJSC/GSU), Alice (VUSAC/ Climate Change Impact Network/ Waste Free Takeout), Layla & Ariel (Toronto350), Will (SEA), Dion (Sustainability Office), Sidney (Digin!), Peter (UofT Bees)

- The EWG meetings for the this semester are going to incorporate some skills building into the first part of the meeting

**2. Transition Discussion**

- Had a discussion on any tips or ideas on transitioning into a new positions for clubs and groups

**SHARE DOCUMENTS**

- meeting minutes, past budgets, lists of contacts ect.
- Give new member all passwords for social media sites, email and more

**FINANCES**

- Pass along funding and budget information
- Change over signing authority

**REFLECTION/PASS ALONG WISDOM**

- schedule a meeting with incoming and leaving members
- discuss any ideas for improvement or tips for the position
- Do not “drop off the face of the earth” - be available for consultation or questions
- Discussed some things to think of while writing documents, including:

What did you like most about your role?

What was the most difficult part of your role?

If you could do it all over again, what would you change?

ALSO, there are ULEAD workshops on March 11 (2-3:30 PM) and March 24 (3-4:30 PM) discussing transitioning

**3. Environment Month (March)- ECOFEST**

Updates on planning of environment month:

- Theme - outreach - beyond usual audience
- Currently in stages of contacting groups
- Potential key notes- Naomi Klein, Clinton Muller, Vanessa fray, Robert Stewart

- If anyone interest in helping planning- Riley holds Ecofest meetings- Check EWG Facebook group for the dates and times

#### **4. Updates from Clubs/Groups**

##### **Alice**

- Environment week at Vic  
- March 16-20

Env. Fashion show

- March 13  
- on Facebook  
- need volunteers to help

Climate change conference

- end of March

##### **Layla**

- Global divestment action  
- Sid smith- Thursday before reading week making Valentine 's Day cards

##### **Will**

-Sustainability Conference on January 31<sup>st</sup> in Bahen Centre  
- a tradeshow where different sustainability related clubs and groups can showcase their initiatives

#### **5. Other Business**

- Please join the EWG Facebook group!

- The next EWG meeting will take place on February 26th from 4-6pm in ES1042 (The classroom across the hall from the office) and we will have a speaker coming to discuss the use of social media for campus clubs and how to attract followers. Please arrive at 4:10 as there is a class in the room before.